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3 **RESOLUTION NO. 2016-07**
4

5 **A RESOLUTION OF THE VILLAGE**
6 **COMMISSION OF THE VILLAGE OF**
7 **BISCAYNE PARK, FLORIDA, AUTHORIZING**
8 **THE VILLAGE MANAGER TO APPLY FOR**
9 **THE 2016 FLORIDA URBAN AND**
10 **COMMUNITY FORESTRY GRANT PROPOSAL**
11 **THROUGH THE DEPARTMENT OF**
12 **AGRICULTURE AND CONSUMER SERVICES;**
13 **PROVIDING FOR AN EFFECTIVE DATE**

14
15 WHEREAS, trees and the diverse tree canopy are an important part of the Village; and

16 WHEREAS, the Village of Biscayne Park desires to apply for the 2016 Florida Urban
17 and Community Forestry Grant which would provide funding for the continued maintenance
18 and care of our tree canopy; and

19 WHEREAS, once funding is approved from the grant, the Village of Biscayne Park will
20 execute a Maintenance Memorandum of Agreement between the Village of Biscayne Park and
21 the Florida Department of Agriculture and Consumer Services.
22

23 **NOW THEREFORE BE IT RESOLVED BY THE VILLAGE COMMISSISON OF**
24 **THE VILLAGE OF BISCAYNE PARK, FLORIDA:**

25 **Section 1.** The foregoing "Whereas" clauses are hereby ratified and confirmed as
26 being true and correct and hereby made a specific part of this Resolution upon adoption hereof.
27

28 **Section 2.** The Village Commission authorizes the Village Manager to apply for the
29 2016 Florida Urban and Community Forestry Grant which would provide funding for the
30 continued maintenance and care of our tree canopy. The grant application, in substantial form,
31 is attached and incorporated by reference into this resolution as exhibit 1.
32

33 **Section 3.** This Resolution shall become effective upon adoption.

1
2 PASSED AND ADOPTED this 1st day of March, 2016.

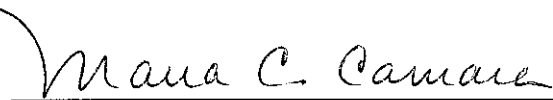
3 **The foregoing resolution upon being**
4 **put to a vote, the vote was as follows:**

5 
6

7 David Coviello, Mayor

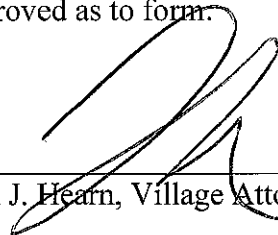
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9 Attest:

Mayor Coviello: Yes
Vice Mayor Watts: Yes
Commissioner Anderson: Yes
Commissioner Jonas: Yes
Commissioner Ross: Yes

10
11 
12

13 Maria C. Camara, Village Clerk
14

15
16 Approved as to form.

17 
18
19
20

21 John J. Hearn, Village Attorney
22
23

ATTACHMENT A
2016 FLORIDA URBAN AND COMMUNITY FORESTRY GRANT

SCOPE OF WORK

GENERAL INSTRUCTIONS: Please complete all items pertaining to the Category Grant for which you are applying. The proposal packet must not exceed thirty (30) one sided pages, including attachments. All attachments must be 8 1/2" X 11". **Six (6) copies, (one copy with original signatures and five copies) of the proposal must be received no later than 2:00 p.m., March 31, 2016, at:**

Florida Department of Agriculture and Consumer Services
Purchasing Office - **U&CF - 2016 PROPOSAL**
407 South Calhoun Street
Mayo Building - Room SB-8
Tallahassee, FL 32399-0800
Telephone (850) 617-7181

If you have any questions, please see **ATTACHMENT M, District/Center Contacts.**

PROPOSER INFORMATION (Please Print or Type)

Project Title: Biscayne Park Tree Canopy Care Project
Proposer Name: Village of Biscayne Park
Name and Title of Contact Person: Heidi Siegel, Village Manager
Address: 640 NE 114 Street Biscayne Park, FL
Zip: 33161 Phone: 305-899-8000 US Congressional District Number: 24
FEID Number: 59-6000277 DUNS Number: _____
Email address: villagemanager@biscayneparkfl.gov
Is your organization a Non-profit corporation pursuant to Chapter 617, Florida Statutes? Yes _____ No X

If the applicant is a **city or county government**, does your urban forestry program have the following:

Professional Staff, in-house or contracted. List qualifications such as ISA certification, forestry degree, etc:

on-call certified Arborist, V. ...
Citizen Tree Advisory Board or Tree Advocacy Group. Describe: Parks & Parkways and Ecology Boards
Urban Tree Inventory or Management Plan, how current? 2005
Tree Ordinance covering either public or private lands, describe: Miami Dade County

As the duly authorized representative of the Proposer named above, I hereby certify that all parts of the proposal and required grant information have been read and understood and that all information submitted herein is true and correct.

Authorized Executive Officer: Heidi Siegel
Title: Village Manager
Signature: [Signature] Date: 2/26/2016

(SCOPE OF WORK CONTINUED)

Describe the local community and current urban forestry program and role of applicant in that program, if a non-profit group:

Previous U&CF Grants received by the applicant. When were they implemented, and what did they accomplish?

Describe the goals and objectives of this project:

Describe how this project will help to develop and improve this program in the long-term:

Describe why these funds are needed to complete this project:

For a tree planting, describe what species are being planted and why. How will they be installed and maintained (be brief and concise, but complete)?

What environmental or educational value will the community derive from this project?

What steps have been taken to carry out this project in a cost effectiveness manner?

How will this project increase citizen involvement and support for the Community's Urban Forestry program in the long term? What evidence of community support for this project can be produced?

How will this project be publicized in the local community?

Tree City or Tree Campus USA certification and growth award, last year current?

Will a Certified Arborist(s) or a graduate forester from an accredited four year Bachelor of Science in Forestry program oversee this project? If not, who will provide oversight and what are their credentials?

What new partnerships will the project create or encourage?

ATTACHMENT B

BUDGET

Activity: Local Government Program Development and Improvement

Specific Description: Professional Tree Trimming / Pruning Services and Training

SUMMARY OF COSTS

(A 50/50 match on behalf of the Proposer is required)

	REQUESTED GRANT \$	LOCAL MATCH \$
Personnel		
Fringe Benefits		
Equipment (if authorized)	<u>\$500.00</u>	<u>\$500.00</u>
Supplies		
Contractual (if authorized)	<u>\$4,500.00</u>	<u>\$4,500.00</u>
Trees		
Overhead (5% for match)		
Total Requested Grant (I)	<u>\$5,000.00</u>	
Total Matching Costs (II)		<u>\$5,000.00</u>
Total Program Costs (III)		<u>\$10,000.00</u>

Add columns I and II for total III (100%)

50 % Grant request

50 % Local match

A BUDGET, DETAILING ALL COSTS IDENTIFIED ABOVE MUST BE ATTACHED.

PROJECT LOCATION INFORMATION (Please print or type - complete where applicable)

County: Miami-Dade

Describe the Specific Location of the Project: Village of Biscayne Park

Who has responsibility for overseeing Project implementation (name and title)?

Heidi Siegel, Village Manager

Who has maintenance responsibility for the Project after completion?

Public Services Department

Is the Land Ownership Public or Private? Public

Name of Landowner: Village of Biscayne Park

Project Title: Biscayne Park Tree Canopy Project

Applicant Name: Village of Biscayne Park

(BUDGET CONTINUED)

Please note: All proposals must include a detailed itemized budget summary which lists all anticipated expenditures and explains all project costs. Proposals for site specific demonstration tree planting projects must list the quantity, species and approximate size (container size, or caliper and height) of trees to be planted.

IMPORTANT: THIS FORM MUST BE USED. PROPOSERS NOT USING THIS FORM WILL BE RULED INELIGIBLE

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Personnel</u> (List titles or positions)				
<u>Fringe Benefits</u>				
<u>Equipment</u> (List items) Boom Lift Rental (to trim trees)	1	\$1,000	\$500	\$500

BID NUMBER: RFP/DM 15/16

OPENING DATE:

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
Supplies (List items)				
Contractual (List)				
Tree Pruning Comp.	1	\$8,000	\$4,000	\$4000
Certified Arborist	1	\$1,000	\$500	\$500

BID NUMBER: RFP/DM 15/16

OPENING DATE:

COST ITEMS	QUANTITY	RATE OR PRICE	GRANT COST	MATCH COST
<u>Trees</u> (List species and size)				
Overhead (5% of grant for match)				
Total			\$5,000	\$5,000

* Grant dollars may not be used to purchase food as supplies.